



47 completed before opening in May. Kevin noted the purpose of the regulation is to address  
48 anything external that would be in the public view. Ms. Hammerstedt stated she would submit  
49 the application for the next HDC meeting and noted there are other projects planned for this year.  
50

51 **B. 2 Baptist Road, Crofton Stone Wall**

52 At this time Vanessa recused herself from the Board to present her application for repairs to the  
53 stone wall along the west side of her property. The lilac bushes will be pruned and rejuvenated  
54 and the soil will be pushed back. Gravel will be put down and the wall will be rebuilt from the  
55 property side so the view from the road will remain as it is. This height of the wall in this area is  
56 3-4 feet high. Kevin asked about drainage, Vanessa said the stone will be dry-layed and no  
57 mortar will be used.

58 Kevin made a motion to accept the proposal as written. Motion seconded by Anne. A vote was  
59 taken. Vanessa did not vote and all others were in favor, motion carried.

60 At this time Vanessa rejoined the Board.  
61

62 **Other Business:**

63 Kevin reviewed the meeting and application deadline schedule. Meetings are held on the third  
64 Wednesday of each month. Michelle Hammond, Land Use Administrator, sends the applications  
65 to the committee in preparation for the meeting. If there are no applications, the meeting may be  
66 either designated as a work session or cancelled. He further discussed procedures regarding the  
67 request for a waiver of a public hearing on an application. To qualify for a waiver, the project  
68 must follow the regulation, not be in public view and not be in an abutter's view. At this time,  
69 the Chair and another member of the committee can sign to approve the waiver. Kevin suggests  
70 a waiting period of three days for all to review the waiver request. If anyone has objections or  
71 questions about the waiver, an email to Michelle only should be sent and she will forward the  
72 information to Kevin. If the waiver is denied, the application will automatically default to a  
73 public hearing. All agree with this suggestion. Kevin will work with Michelle to re-word the  
74 application to add this change.  
75

76 Calvin noted the Board of Selectmen are still reviewing the ordinance for the placement of signs  
77 on the town green. They are considering the application process to place a sign, the size of each  
78 sign, where they will be placed, the timing of placement and the removal of the sign. The signs  
79 would be hand-made, wooden signs and not corrugated plastic. This applies to the town green  
80 only and not the entire Historic District. Non-agricultural commercial signs should be limited to  
81 private property and all public properties other than the green should have no signs. The  
82 exception to the town regulations is the Canterbury Shaker Village Museum which has its own  
83 zoning district and sign ordinances.  
84

85 Kevin pointed to the Zoning Ordinance, Chapter 13 of the regulations for the requirements of  
86 this Board. Ted and Ann requested copies of the binder of regulations for their use. Kevin also  
87 mentioned the Land Use Boards will meet in April and September and noted all are welcome to  
88 attend.  
89

90 **Adjournment:**

91 With no further business to discuss, Kevin made a motion to adjourn the meeting. Ted seconded  
92 the motion. A vote was taken, all approved, motion carried. The meeting adjourned at 8:05 p.m.

93

94 Minutes submitted by Cheryl Andrew, Recording Secretary